

Our mission is to inspire and educate our community by preserving and sharing our art and history.

Description: Contribute to a friendly, inviting atmosphere and exceptional visitor experiences as a Museum London Volunteer Tour Guide! As a Volunteer Tour Guide, you will be facilitating and planning virtual and on-site tours for school-aged children (elementary and high-school), adults and special-needs individuals. Come join us at Museum London as we educate the next generation in art, culture, and heritage!

Commitment: This role has a minimum commitment of one year. Weekly mandatory meetings are required from September to June every Monday 9:30 am-11:30 am. These meetings are aimed to be on-site but may be virtual if required. Tours occur at least once a week (a half day – either a morning or afternoon, as needed). July to August guides do not meet or tour. All new tour guides must complete four training modules, running two hours each, in addition to the Monday morning meetings. Training usually takes place in a group setting in person with dates and times confirmed with our Curator of Education.

Location: Volunteer shifts will be worked on-site at Museum London (421 Ridout Street North, London, ON) unless otherwise notified. If virtual, the meetings will operate over Zoom and the tours will operate via Google Meet, Microsoft Teams, or Zoom depending on the type of tour and school board.

Training: 2-3 months training required. Training consists of exhibition briefings by curators, workshops on touring methodology, speakers on art topics, visits to artists' studios and other galleries. Training focuses on school curriculum, experiential learning, designing tours and teaching studio programs. Experienced tour guides mentor new volunteers until they are ready to tour on their own.

Skill Requirements:

- Background or interest in visual arts and/or teaching.
- Skilled in public speaking and facilitating groups including young school children, high school students, adult, and special-needs individuals
- Work as team-players when facilitating and planning large group tours, but also independently when dealing with smaller groups
- Valid Police Records Check (Vulnerable Sector Check)
- Complete mandatory Volunteer Orientation Session including health & safety training
- Must be 16 years of age or older

Duties and responsibilities:

- Learn about new exhibitions, and develop tour strategies
- Commit to additional time for independent reading and research
- Use the computer and internet to facilitate research, communication, and tour-scheduling
- Plan each tour appropriate to the age and needs of group, using inquiry, discussion, and interactive strategies to help visitors make personal connections with the art
- Provide curriculum-based school programs to students (art tours/studio programs) from JK-Gr.12, also tour adult groups through our art exhibitions

Benefits

- Parking pass supplied for mandatory Monday morning meetings and on-site tour shifts
- 15% discount in the Shop at Museum London

Reporting to: Devon Elliott, Curator of Education

Application Process: Please apply online at: museumlondon.ca/support/volunteer. Once an application form has been received, along with a resume, you will be contacted by our Volunteer Coordinator, Jordan Brennan, to confirm your availability and set up an interview. Upon successful completion of an interview, a police check will be required and arrangements to attend a Volunteer Orientation Session will be made.

We are an equal opportunity organization and welcome volunteers with diverse abilities.