Marketing & Promotion

Stewardship Volunteer

Museum London's mission is to inspire and educate our community by preserving and sharing our art and history.

Description: Do you like talking with people on the phone and promoting Museum London's programs and events? Become a Stewardship Volunteer to help spread the word about all the great things happening at Museum London and to thank our donors.

Commitment: Volunteers will work with our Marketing Coordinator and must be available for at least 15 hours per month.

Location: For the calling of donors and supporters, that can take place on-site at Museum London (421 Ridout Street North, London, ON), or from your own home, wherever there is a phone available.

Duties and responsibilities:
- Using a script provided by the Marketing Coordinator and the Museum London Foundation, call donors to thank them for their donations
- Using a script provided by the Marketing Coordinator, call supporters to remind them of upcoming events and programs
- Be an advocate for culture in London for Museum London programming and events
- Stay informed of changing content and communications strategies

Skill Requirements:
- Strong communication skills in person and on the phone
- Possess a willingness to learn and take on new communications initiatives
- Interest in art, history and/or culture
- Valid Police Records Check
- Complete mandatory Health & Safety training
- Must be 16 years of age or older

Benefits:
- Parking pass supplied during meetings and events attended for marketing initiatives
- 15% discount in Muse Shop + Rental, Museum London's gift shop

Report to: Mitra Shreeram, Marketing Coordinator

Application/Screening Process: CLICK HERE to apply now! Once an application form has been received, along with a resume, you will be contacted by our Volunteer Coordinator, Jordan Brennan, to confirm your availability and set up an interview. Upon successful, completion of an interview, a police check will be required and arrangements to attend a Volunteer Orientation Session will be made.